

VOLUNTEER REFERENCE FORM

CONFIDENTIAL

Please write in black ink

Urban Saints is registered under the Data Protection Act 1998.

All the data given on this form will be held and used in accordance with this Act.



BY APPOINTMENT TO THE KING OF KINGS
SERVING YOUNG PEOPLE
FOR OVER ONE HUNDRED YEARS

URBAN SAINTS

Reference for:	Volunteer role:
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We are very grateful for your willingness to give a personal reference for the above, who has applied for appointment as a Volunteer within Urban Saints. Please answer all the questions as fully as possible. Please seal the form in the envelope provided, sign across the join on the back, and return it to the applicant. If you find there is insufficient space to answer a particular question or you feel we should be aware of a particular issue in more detail, please attach extra sheets. Thank you for your help.

Note: Please provide your details in the boxes below:

Title:	Forename(s):	Surname:
Address:		
Town/City:	County:	
Postcode:	Email:	
Daytime tel:	Evening tel:	Mobile tel:

1. In what context do you know the applicant and for how long have you known them:

2. Comment on whether the applicant, as far as you are aware, has the time available to fully carry out the role for which they are applying, including preparation and follow-up work:

3. Comment on the applicant's physical and mental ability to cope with the likely pressures and demands of the role for which they are applying:

Continued overleaf ...

4. Comment on the applicant's ability to take initiative:

5. Comment on the applicant's ability to lead and take responsibility for others:

6. Comment on the applicant's ability to work in a team, listen to others and build team morale:

7. Comment on the applicant's ability to submit to authority:

8. Comment on the applicant's integrity, honesty and reliability, indicating any reservations you may have in these areas:

9. What are the main gifts and strengths that you believe the applicant will bring to the role for which they are applying:

10. In what areas do you feel the applicant may struggle in the role for which they are applying:

Continued overleaf ...

11. How well does the applicant relate to children and young people:

12. Do you have any reservations in recommending the applicant to work with children and young people either in a weekly Group or during a residential holiday or event? YES NO
If 'YES', please give details:

13. How well does the applicant work with adults of both sexes:

14. To your knowledge does the applicant suffer, or have they suffered from any illness that may directly affect their work with children or young people: YES NO
If 'YES', please give details:

15. To your knowledge, has the applicant ever been cautioned or convicted for any criminal offence (excluding a minor motoring offence), or are they at present the subject of criminal investigations: YES NO
If 'YES', please give details:

In view of the nature of the role for which the applicant is applying, this position is exempt from the provision of section 4 (ii) of the Rehabilitation of Offenders Act 1974 (Exemptions Order 1975). You are therefore not entitled to withhold information about convictions which for other purposes are 'spent' under the provisions of the Act.

16. Please add any other relevant information about which you believe we should be aware:

Continued overleaf ...

17. Is the applicant a committed Christian: YES NO

18. How does the applicant contribute to the life of their local church, and do they attend regularly:

19. Comment on the applicant's spiritual maturity and how well their lifestyle reflects the Christian faith:

20. Comment on the applicant's knowledge of the Bible:

21. Does the applicant hold any strong, controversial views that could cause a hindrance if they are appointed: YES NO
If 'YES', please give details:

Please note: All referees to sign and date this section:

Your signature:

Date:

Thank you for completing this reference. Please return the form to the person to whom it relates, sealed in the reply paid envelope provided and with your signature across the seal. If you wish to speak with someone about any matter regarding the reference you have provided, please contact us at the address below.